



## IUCN ACADEMY OF ENVIRONMENTAL LAW – STYLE GUIDE FOR COLLOQUIUM PAPERS

1. *Articles must include a synopsis of 60-100 words.*
2. *The numbering of Headings or Paragraphs: If a graduation of 4 levels is required, the following system in descending order of importance should be followed:*
  - 1 INTRODUCTION (i.e. IN CAPITALS)
  - 1.1 Next heading (i.e. in lower case)
  - Then no numbering for subsequent sub-headings after 1.1
3. *The author's name should appear on the first page just under the Title.*
4. *All footnotes should be numbered consecutively.*
5. *Footnotes should not make cross-references to another page within the main text. Instead, cross-references should be made to footnotes (together with words such as: and the accompanying main text”).*
6. *Cross-references in footnotes should only use the notations “supra”, “infra” (eg, infra, note 16) and “ibid”; and not “above”, “below”, “ante”, “post”, “op cit”, “loc cit” or other related terms.*
7. *Cases cited should be in italics, with no comma between the case name and the citation (eg. Donoghue v. Stevenson [1932] AC 562).*
8. *Articles and comments should be cited as follows: author's name, title of article in quotation marks; journal reference (with a comma after the author's name, but none after the title of the article) eg. Philippe Sands, “International Law in the Field of Sustainable Development” [1994], Brit. Yb. Intl. Law, 303 at 313. Use round or square brackets as required by the journal or report.*
9. *Books should be cited as follows: author's (or editor's) name; title of book in italics; edition (where applicable); year; volume, chapter or part (where applicable, abbreviated as “Ch” and “Pt” respectively); and section or page*

*reference – eg. Richard L Ottinger et. al. (eds); Environmental Costs of Electricity (Oceana Pub.) (1990) 165-183 . There should be no comma before the date of publication.*

- 10. No quotation marks are required for lengthy quotations (4 lines and over). Such quotations should be indented in paragraph form. However, if quotations form part of sentences, quotation marks should be used.*
- 11. Dates should be cited in order of day, month and year – eg. 20 December 2004.*
- 12. International and World Organisation Material eg. Kyoto Protocol to the United Nations Framework Convention on Climate Change (UN Doc FCCC/CP/1997/L.7/add.1, reprinted in 37 LLM (signed 11 December 1997))*
- 13. For internet citations, cite the title of the information and the website address in brackets as follows <<http://www.website.com>>; do not cite the date it was accessed.*