



Financial Assistance to Attend the Annual Colloquium

Background

Each year the Academy receives a number of requests to support travel to and attendance at the Annual Colloquium. We are pleased to announce that the Academy has a small amount of funding to partly/fully support the participation of a limited number of members at the Annual Colloquium.

The Governing Board have agreed that the following criteria will apply when considering applications for financial assistance to attend the Annual Colloquium, to be held this year at **The University of Eastern Finland 31 July – 4 August 2023**:

- (1) Applicants may not have received any funding from the Academy to attend the Annual Colloquium in the past two years.
- (2) Applicants must demonstrate that they have made every effort and have been unable to obtain full- or part-funding from other sources to attend the Annual Colloquium.
- (3) Applicants must provide a full budget and supporting documentation for any funding sought from the Academy, inclusive of that associated with travel costs, registration fees and accommodation.
- (4) On satisfying the above, all applications will be considered and prioritized using the following criteria:
 - a. Members from low-income countries will be prioritized over those from mid-income countries which will in turn be prioritized over those from high-income countries.
 - b. Members involved in organizing events associated with the Annual Colloquium (such as a Research Committee or Teaching and Capacity Building Committee Pre-Colloquium Workshop) will be prioritized over those who are simply presenting a paper at the Annual Colloquium.
 - c. Members submitting high quality abstracts will be prioritized, with the Annual Colloquium organizers being tasked with ranking the abstracts submitted by applicants for financial assistance in order of quality.
- (5) Members who receive full- or part-funding to attend the Annual Colloquium must commit to completing and submitting their paper to either the publication containing the Colloquium Proceedings or to the Academy e-Journal.

Process

All applicants for financial assistance to attend the Annual Colloquium must complete and email the Application Form appearing below to Bill Piermattei (wpiermattei@law.umaryland.edu) at the Secretariat by **7 April, 2022**. All applications will be considered by a small sub-committee comprising of:

the Chair/Deputy Chair of the Governing Board; a member from the Secretariat; and a member of the local organizing committee of the Annual Colloquium.

Application for Financial Assistance to Attend the Annual Colloquium

Please complete all parts of the application form in as much detail as possible:

Full Name	
Member Institution	
Country of Current Residence	
Title of Paper to be Presented At the Colloquium (Please attach a copy of your abstract to this application)	
Has your abstract been submitted and accepted for inclusion in the Annual Colloquium Programme? (Please attach a copy of the acceptance of your abstract from the conference organizers to this application)	
Are you involved in organizing any events associated with or allied to the Annual Colloquium? (If so, please provide full details thereof and crucially the role you are playing in organizing these events)	
Have you received funding from the Academy to attend the Annual Colloquium in the preceding two years?	
What sources of funding or institutions have you approached to self-support your participation in the Annual Colloquium? (Please list the sources or institutions you have approached - and provide proof thereof in the form of applications or relevant correspondence)	
What sources of funding do you currently have to participate in the Annual Colloquium? (Please provide details of both the amounts received and the source of the funding)	

<p>What amount of funding are you seeking from the Academy and for what costs associated with participating in the Annual Colloquium</p> <p>(Please provide details of the costs and supporting documentation in the form of quotations for accommodation and travel expenses)</p>	
<p>Where do you anticipate publishing your final paper presented at the Annual Colloquium?</p>	
<p>Is there any further information you would like to bring to the attention of the Selection Committee?</p>	