



February 3, 2011

CALL FOR EXPRESSIONS OF INTEREST IN HOSTING THE IUCN ACADEMY COLLOQUIUM

2013 and 2014

One of the hallmarks of the IUCN Academy is its annual meeting (the 'Colloquium') of leading scholars and experts in environmental law. Since 2003, the IUCN Academy has held eight annual Colloquia to bring together legal scholars and policy makers to address the most urgent issues related to environmental law, policy and governance. These major events, convened in locations around the globe, are unique in bringing together scholars and experts in environmental law.

The 2011 event will take place in South Africa and the 2012 event will be hosted by the University of Maryland in 2012.

Previous colloquia have been held in:

- 2003 – Shanghai, China
- 2004 – Nairobi, Kenya
- 2005 – Sydney, Australia
- 2006 – White Plains, New York, USA
- 2007 – Rio de Janeiro, Brazil
- 2008 – Mexico City, Mexico
- 2009 – Wuhan, China
- 2010 – Ghent, Belgium

At its most recent meeting in Ghent, Belgium, the Academy's Governing Board agreed that the Academy should adopt the approach of seeking expressions of interest from potential host institutions for future colloquia, for the 2013 Colloquium onwards.

This Call for Expressions of Interest is seeking proposals from our member institutions that wish to be considered as hosts of the 2013 or 2014 colloquia. The criteria below provide guidance for the proposals and have been developed to determine the selection of future hosts. This selection will be undertaken by the Governing Board, supported by the Academy Secretariat.

The deadline for submission of proposals is 15 April, 2011 so that a decision about the location of the 2013 and 2014 events can be announced at our July 2011 Colloquium in South Africa.

Interested parties are requested to submit their proposals by addressing the issues and questions set out below. We would request that your proposal be forwarded to us and suggest that it be no more than ten (10) pages (double spaced) in length.

Please send your proposal to the Academy Secretariat at Carolyn.Farquhar@uottawa.ca. Please feel free to contact us if you have any questions regarding the process.

Questions to Consider for Institutions Wishing to Host the Academy's Annual Colloquium – 2013 or 2014

Timing:

1. During which month do you propose to host the colloquium?
2. Would the colloquium be held during your academic year?
3. Is there any other environmental law meeting not connected to the IUCN Academy that would take place in your country, including in your city, concurrently with the date proposed for the colloquium or close to it?
4. Is there any other environmental law meeting of importance not connected with the IUCN Academy that would take place in other countries concurrently with the date proposed for the colloquium?
5. When was the last time that the IUCN colloquium was held in your region?
6. Is there a particular reason, linked to environmental law development (such as the 20th anniversary of the signing of an MEA in your country) that would justify holding the colloquium on the year you propose to hold it?

Location:

1. Is the proposed location for the colloquium easily accessible? In particular, is there an international airport nearby?
2. What is the list of countries for which a visa is required to attend a conference in your country?

Facilities:

1. Will the colloquium be held in part or entirely at your university? If not, will the university be close by?
2. Do you have the capacity, for a minimum of three days, to schedule a number of plenaries for up to 200 participants as well as up to 5 parallel panels?
3. Do you have the capacity to arrange for rooms, before, during or after the colloquium for meetings of the Governing Board of the IUCN Academy, as well as meetings of other committees of the Academy?

4. Do you have the capacity to organize an opening reception and a formal dinner for 200 persons?
5. Is there hotel accommodation at a reasonable cost and sufficiently close to the location of the colloquium to accommodate 200 persons?
6. Would it be possible for some participants to stay at university residence?

Human Resources:

1. What is the environmental law expertise at your law school?
2. What is the proposed composition of your organizing committee?
3. Is your team able to market the colloquium to a vast audience?
4. What is your understanding of the respective role of the Secretariat of the IUCN Academy and your institution in organizing the colloquium?

Financial Resources:

1. What do you expect your overall budget to be to organize the colloquium?
2. What would be your major sources of revenue?
3. What would be your main expenses?
4. What would you propose to charge for the registration fees for the conference?
5. Can your institution deliver a colloquium of quality without having to make it conditional on a cost recovery exercise?
6. What are the opportunities for sponsorship?
7. What financial support is your institution providing?
8. What in kind support is your institution providing?
9. What are your other sources of support apart from your own institution?
10. Do you have the capacity to oversee the registration and payments by participants?

Logistics and Technology:

1. What is the capacity of your institution to provide power point equipment in all the rooms where there will be presentations?
2. What is the capacity of your institution to provide for simultaneous broadcasting and/or webcasting of the colloquium?
3. What is the capacity of your institution to provide for simultaneous translation?
4. Do you have the capacity to organize a field trip event during or after the colloquium?

Environmental considerations:

1. What plan do you have to reduce the environmental imprint of hosting the colloquium?
2. What options do you have in terms of the conference venue and in terms of accommodation to reduce the environmental impact of hosting the colloquium?